

MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE EAST ORANGE COUNTY WATER DISTRICT (EOCWD)

December 14, 2023

1. Call to Order. A Regular Meeting of the Board of Directors of the East Orange County Water District held at the Clifton C. Miller Community Center was called to order by President DOUGLASS DAVERT at 5:00 p.m. on Thursday, December 14, 2023, with Director JOHN NIELSEN leading the Pledge of Allegiance. Public attendance was permitted in-person or via video or teleconference. JEFFREY HOSKINSON, Secretary, recorded the minutes of the meeting.

The following Directors attended the meeting: DOUGLASS DAVERT, GEORGE MURDOCH, JOHN NIELSEN, JOHN SEARS, and MARILYN THOMS.

Also present were:

DAVID YOUNGBLOOD	General Manager
JEFF SMYTH	Engineering Manager
JERRY MENDZER	Operations Manager
SYLVIA PRADO	Office Manager
JEFF HOSKINSON	District Secretary and Legal Counsel
HON. JOHN LEWIS	Lewis Consulting

* Attended via videoconference

Other staff and members of the public may have attended in-person or via video- or teleconference that are not listed above.

2. Consideration of Teleconferencing Notifications/Requests.

ACTION TAKEN: None.

3. Addition of Items Arising After Posting of Agenda Requiring Immediate Action.
(Requires 2/3 vote or unanimous vote if less than 2/3 of members are present).

ACTION TAKEN: None.

4. **Public Communications to the Board.** None received.

Consent Calendar. At the request of Directors NIELSEN and SEARS and General Manager Youngblood, respectively, Items 7, 11, and 12 were pulled from the Consent Calendar. The Board, on motion from MURDOCH, seconded by NIELSEN, approved the balance of the Consent Calendar by unanimous vote as follows:

5. **Minutes:** THE MINUTES OF THE OCTOBER 26, 2023 REGULAR MEETING OF THE BOARD WERE APPROVED AS SUBMITTED;
6. **Schedules of Disbursements:** THE BOARD APPROVED THE SCHEDULE OF DISBURSEMENTS AS SUBMITTED;
8. **Financial Statements:** THE BOARD RECEIVED AND FILED THE FINANCIAL STATEMENTS;
9. **Wholesale and Retail Water Usage Report:** THE BOARD RECEIVED AND FILED THE WHOLESALE AND RETAIL WATER USAGE REPORT; and
10. **Brae Glenn Pipeline Replacement:** THE BOARD APPROVED A CONSTRUCTION CONTRACT TO DOTY BROTHERS CONSTRUCTION IN THE AMOUNT OF \$530,000, AN AMENDMENT TO MKN'S AGREEMENT IN THE AMOUNT OF \$25,000 FOR ENGINEERING SERVICES, AND AUTHORIZED AND APPROVED THE GENERAL MANAGER A BUDGET OF \$100,000 FOR CONTINGENCY AND DISTRICT SUPPLIED ITEMS FOR CONSTRUCTION OF THE BRAE GLEN PIPELINE REPLACEMENT PROJECT.

The Board then considered the balance of the Items pulled from the Consent Calendar in order:

7. **General Manager's Report.** Director NIELSEN inquired relative to Tesco performance report. General Manager Youngblood explained recent history of Tesco equity buy-out, and EOCWD efforts to keep Tesco on track with acceptable delivery deadlines.

ACTION TAKEN: The Board, on motion by MURDOCH, seconded by THOMS, unanimously voted to received and filed the General Manager's Report.

11. **On-Call Construction Services.** Director SEARS commented on the nature of the on-call contracts, and inquired as to how contracts would work. General Manager Youngblood described how work would be directed, and funds allocated for work directed. President DAVERT inquired whether limits were enough, but General Manager Youngblood indicated these were pilot projects and future contracts with longer terms might be brought to the Board in the future.

ACTION TAKEN: The Board, on motion by SEARS, seconded by NIELSEN, by unanimous vote awarded a one-year on-call contract with T.E. Roberts, Doty Brothers Construction, and W.A. Rasic in the amounts of \$100,000 per year for as-needed construction.

12. **Circula Panorama Pipeline and PRV Project.** Director NIELSEN inquired about the original replacement project. General Manager Youngblood explained that the steel tank replacement would have cost more, and would have still required the pipeline replacements

included within this Project. The original replacement project would have exceeded the \$5.1 million value. General Manager Youngblood also mentioned that the balance on the capital facilities loan may be available for this Project.

ACTION TAKEN: The Board, on motion by SEARS, seconded by NIELSEN, by unanimous vote approved the project budget as presented above for a total amount of \$5,150,000; awarded a construction contract to T.E. Roberts in the amount of \$3,929,258 for pipeline construction; awarded a construction contract to Mike Bubalo Construction in the amount of \$184,000 for the customer PRV installation; and awarded a professional services agreement to Butier Engineering in the amount of \$387,620 for construction management services.

Matters for Consideration.

13. District Headquarters Furniture. General Manager Youngblood introduced the item and provided an overview of the furniture needs associated with the construction of the new District Office, stressing the urgency of ordering furniture with long lead times. The current furniture budget is \$225,000, and staff was seeking authorization to approve purchases not to exceed that amount.

ACTION TAKEN: The Board, on motion from NIELSEN, seconded by MURDOCH, authorized the General Manager to execute purchase orders up to a total aggregate amount of \$225,000 for purposes of furnishing the new District Office.

**** ITEM 16 WAS HEARD OUT OF ORDER**

16. Monthly Legislative & Outreach Report. Hon. John Lewis of Lewis Consulting provided an overview of his written report, including an update on the new Local Agency Formation Commission (LAFCO) chairman, recent political polling, local office candidates, and a drought update. President DAVERT referenced a LAFCO update on the MWDOC-OCWD MSR, which may be available this Summer. Director THOMS commented on the Orange County Hall of Fame, and the absence of Misty May, three-time gold medalist, from the list.

ACTION TAKEN: The Board, on motion by SEARS, seconded by MURDOCH, by unanimous vote received and filed the report.

**** THE BOARD RETURNED TO THE BALANCE OF THE AGENDA AS AGENDIZED**

14. Conference and Meeting Requests. The Board discussed the Municipal Water District of Orange County (MWDOC) Policy Dinner on January 31, 2024.

ACTION TAKEN: The Board, on motion by MURDOCH, seconded by THOMS, by unanimous vote authorized Board members, at their discretion, to attend the MWDOC Policy Dinner.

Miscellaneous Items.

15. Directors' reports on meetings attended at District expense (Government Code Section 53232.3) and Directors' comments. The Directors reported attendance as set forth in the agenda, as follows:

President Davert

10/13 OC Water Summit
10/26 EOCWD Regular Board Meeting

Vice President Murdoch

10/24 ACWA Business Development APP Subcommittee
10/26 EOCWD Regular Board Meeting
10/27 OCWD Groundwater Tour
11/13 ACWA Special Board Meeting
11/16 EOCWD Engineering & Operations Committee
11/17 ACWA Executive Committee
11/17 ACWA Board Meeting
11/28 2023 Fall ACWA Conference – Membership Committee Meeting
11/29 2023 Fall ACWA Conference – Region 10 Meeting

Director Sears

10/6 Water Advisory Committee of Orange County (WACO)
10/13 OC Water Summit
10/26 EOCWD Regular Board Meeting
11/3 Water Advisory Committee of Orange County (WACO)
11/28–11/30 2023 Fall ACWA Conference

Director Thoms

10/6 Water Advisory Committee of Orange County (WACO)
10/26 EOCWD Regular Board Meeting
11/3 Water Advisory Committee of Orange County (WACO)
11/16 EOCWD Engineering & Operations Committee
11/28–12/1 2023 Fall ACWA Conference

Director Nielsen

10/13 OC Water Summit
10/26 EOCWD Regular Board Meeting
11/28–11/30 2023 Fall ACWA Conference

Director SEARS provided a summary of the monthly WACO meetings he attended, including both November and December, which involved presentations relative to advanced treatment of contaminants of emerging concern and the Colorado River status.

Director NIELSEN commented relative to his first ACWA Conference and discussed presentations relative to state legislation relative to urban water conservation.

President DAVERT commented on Committee assigns, with his delegated power to make committee appointments, noting changes now reflecting:

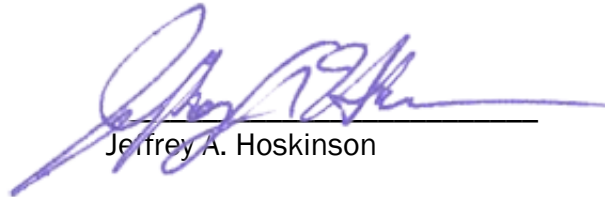
	<u>Assigned</u>	<u>Alternate</u>
ACWA-JPIA	THOMS	SEARS
CASA	NIELSEN	THOMS
WACO	SEARS & THOMS	NIELSEN
MWDOC	MURDOCH	SEARS
OCWD	MURDOCH	SEARS

Additionally, Director SEARS replaced President DAVERT on the Engineering and Operations Committee as the Alternate. Director THOMS replaced President DAVERT on the Legislative Committee. President DAVERT disbanded the Cellular Committee. Final committee assignments by President DAVERT were as reflected in Exhibit 1 attached hereto and incorporated herein by this reference.

Adjournment.

The Board adjourned the meeting at approximately 5:49 p.m. to the next Regular Meeting of the Board of Directors to be held on **Thursday, January 25, 2024**, at 5:00 p.m., at the Clifton C. Miller Community Center, or at a location otherwise noticed.

Respectfully submitted,



Jeffrey A. Hoskinson

EXHIBIT 1

EAST ORANGE COUNTY WATER DISTRICT COMMITTEE APPOINTMENTS/ASSIGNMENTS

January 2024

COMMITTEES	FREQUENCY	APPOINTMENTS	
		Regular Members or Representatives	Alternate Members or Representatives
Engineering & Operations Committee	Monthly	George Murdoch* Marilyn Thoms	John Sears
Administrative & Finance Committee	Monthly	John Sears* John Nielsen	Doug Davert
Ad-Hoc Legislation and Communications	As Needed	George Murdoch* Marilyn Thoms	John Sears
EXTERNAL ORGANIZATIONS			
Association of California Water Agencies (ACWA)	As Needed	George Murdoch	
Association of California Water Agencies (ACWA) Water Quality Committee	As Needed	Marilyn Thoms	
ACWA/JPIA	As Needed	Marilyn Thoms	John Sears
California Association of Sanitation Agencies (CASA)	As Needed	John Nielsen	Marilyn Thoms
Independent Special Districts of OC (ISDOC)	As Needed	John Sears	John Nielsen
Municipal Water District (MWD) and Metropolitan (MET)	As Needed	George Murdoch	John Sears
Orange County Water District (OCWD)	As needed	George Murdoch	John Sears
Water Advisory Committee of OC (WACO)	As Needed	John Sears Marilyn Thoms	John Nielsen

*Denotes Committee Chair